

## Legal Services Branch, Ministry of Education

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| <b>Expectations/<br/>Scope of<br/>Internship</b> | <ul style="list-style-type: none"><li>- Possible work matters interns can manage:<ul style="list-style-type: none"><li>• Vetting of simple contracts – MOUs, TOLs, NDAs</li><li>• Legal advisory on negligence, tort law, statutory interpretation</li><li>• Other suitable matters, based on complexity and sensitivity, available during their internship periods</li></ul></li><li>- Project work interns can assist with:<ul style="list-style-type: none"><li>• Creation of subject-matter summaries/cheat-sheets – e.g. duty of care in schools, requirement for registration under the Private Education Act, LSB family law positions (which will be more detailed than the Family Law Handbook for schools).</li><li>• AI Chatbot loaded with LSB precedent advices – meant as an improvement over the current SharePoint precedent bank.</li><li>• Contracts precedent bank – collation of similar agreements LSB has vetted, e.g. NDA/Data sharing, MOUs, TOLs.</li></ul></li></ul> |
| <b>Eligibility</b>                               | Rising 3 <sup>rd</sup> and 4 <sup>th</sup> year law students.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Period of<br/>Internship</b>                  | Choose from: <ul style="list-style-type: none"><li>i) May – Sep 2026</li><li>ii) Early Nov 2026</li><li>iii) Jan/Feb 2027</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Duration</b>                                  | 6 weeks.<br><br>All applicants who wish to be shortlisted for an internship must be able to commit to the full period/duration of the internship.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |