



Institute of Technical Education

INTERBANK GIRO FORM (WITH BANK'S ENDORSEMENT)

For Payment(s) by ITE to Applicant

PART 1: FOR APPLICANT'S COMPLETION

Name of Student / Supplier (please delete where not applicable)	UEN / NRIC / FIN Number	
	(please delete where not applicable)	
	Contact Number	

For Student's Completion

College Central / College East / College West	Class :	Class Advisor / Lecturer-In-Charge :
(please delete where not applicable)		

Particulars of Bank Account

I/We hereby authorise ITE to credit payments due to me/us through Interbank GIRO to the bank account stated below and agree that the amounts credited constitute valid discharge of obligations due to me/us.

SWIFT BIC	Bank Account Number for Crediting
Name of Bank	Name of Account Holder(s)

PART 2: FOR BANK'S ENDORSEMENT

Signature(s) / Thumbprint(s) of Account Holder(s)

(As in Bank's records)

Date

We confirm that the above bank account particulars are consistent with our records.

_____	_____	_____
Name of Approving Officer	Authorised Signature	Date

PART 3 : FOR ITE'S COMPLETION (IF APPLICABLE)

Submitted by : _____
Designation : _____

Is this for iSFAS Payment?
Date : _____

Y	N
<input type="checkbox"/>	<input type="checkbox"/>

GENERAL INFORMATION ON INTERBANK GIRO FORM (WITH BANK ENDORSEMENT)

1. Applicant must ensure:

- Completed form is legible.
- Part 2 is completed by the bank after applicant completes Part 1.
- To countersign beside any amendment(s)/correction(s)/cancellation(s) made.

Counter-signatures must be made by the account holder(s).

2. Suppliers registered with Vendors@GOV need to update any changes in their particulars (including bank account) at Vendors@Gov digital service.

3. Suppliers to mail the **original** completed Interbank Giro form to:

Institute of Technical Education (HQ)

2 Ang Mo Kio Drive

Enterprise & Finance Division, Blk A Level 6

Singapore 567720

Attn : Payment Accounting Officer 1

4. ITE full-time students are to fill in this form only when they do not have a copy of bank statement or bank book as supporting. To submit the **original** completed form to the Customer & Visitor Centre in the respective College (only when they are back in campus)