Application / Appeal Guide
for **Joint Admissions Exercise (2025 Intake)**
ITE 2-Year *Higher Nitec* Courses

Overview

The Joint Admissions Exercise (JAE) intake for ITE 2-year *Higher Nitec* courses takes place over 3 phases:

	Phase	Application Period	Offer Acceptance Period
1	Main Phase (MOE JAE) Apply at: https://www.moe.gov.sg/jae	Fri 10 Jan 2025 (4pm) to Wed 15 Jan 2025 (4pm)	(Tentative) Tue 4 Feb 2025 (9am) to Fri 7 Feb 2025 (4pm)
2	Combined Polytechnic-ITE JAE Appeal Apply at: https://jaeappeal.edu.sg	Tue 4 Feb 2025 (9am) to Fri 7 Feb 2025 (4pm)	(Tentative) Fri 21 Feb 2025 (9am) to Tue 25 Feb 2025
3	Final JAE ITE Appeal Apply at: https://for.edu.sg/jae-ite-appeal	1st sub-phase Fri 21 Feb 2025 (9am) to Thu 10 Apr 2025 2nd sub-phase Mon 14 Apr 2025 to Fri 25 Apr 2025	1st sub-phase Thu 20 Mar 2025 to Mon 14 Apr 2025 2nd sub-phase Mon 14 Apr 2025 to Wed 30 Apr 2025

PHASE 1

Main Phase Application (MOE JAE)

📅 Application Period: **Fri 10 Jan 2025 (4pm) to Wed 15 Jan 2025 (4pm)**

> 💡 **You can only submit your MOE JAE application through MOE's JAE Internet System (JAE-IS) using your Singpass.**
>
> If you do not have a Singpass, apply for your Singpass at https://www.singpass.gov.sg before the start of MOE JAE application.

Application will be open over 6 calendar days following the release of 2024 Singapore-Cambridge GCE 'O' Level Examination results, starting from 4pm on the 1st day of application until 4pm on the final day of application.

You can submit your MOE JAE application online through MOE's JAE-IS at https://www.moe.gov.sg/jae. You will need to login to JAE-IS using your Singpass to submit your application.

Detailed instructions for JAE-IS application can be found in the JAE-IS User Guide available at https://www.moe.gov.sg/jae.

Combined Polytechnic-ITE JAE Appeal

📅 Application Period: **Tue 4 Feb 2025 (9am) to Fri 7 Feb 2025 (4pm)**

> 💡 **Only those who have submitted an application under 2025 MOE JAE are allowed to apply under the Combined Polytechnic-ITE JAE Appeal phase.**
>
> If you did not apply under the main phase, you can submit an appeal for ITE 2-year *Higher Nitec* courses under the next phase (Final JAE ITE Appeal).
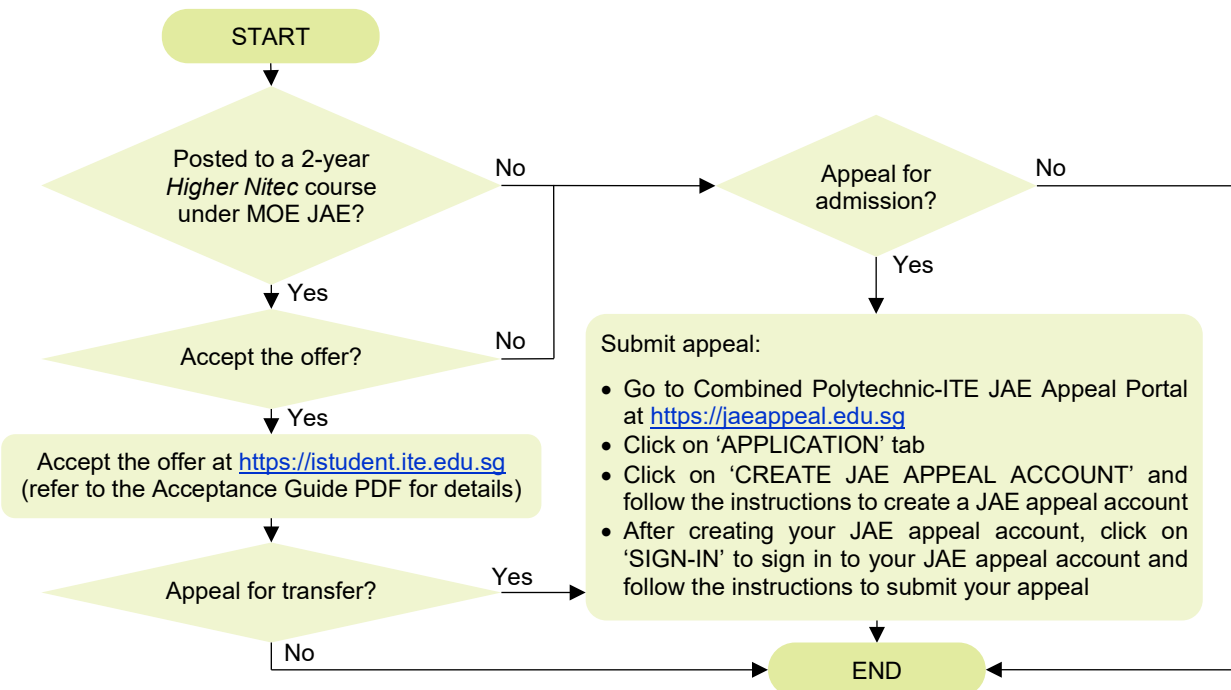
If you applied under MOE JAE and were <u>not offered an ITE course</u>:

➡ You may submit an appeal for admission through the Combined Polytechnic-ITE JAE Appeal Portal at https://jaeappeal.edu.sg within 4 working days upon official release of MOE JAE posting results.

If you are appealing to <u>transfer</u> from your ITE course offer under 2025 MOE JAE, to another ITE course or College:

➡ You should **accept the MOE JAE course offer first** at https://istudent.ite.edu.sg, before submitting an appeal for change of course/College through the Combined Polytechnic-ITE JAE Appeal Portal at https://jaeappeal.edu.sg within 4 working days upon official release of MOE JAE posting results. If you accept the MOE JAE offer, your place in the original course will be retained if your appeal is unsuccessful.

The appeal procedures are shown in the flowchart below:

> 📧 If you encounter difficulties submitting your appeal, please email to help@JAEAppeal.edu.sg for assistance within the appeal period.
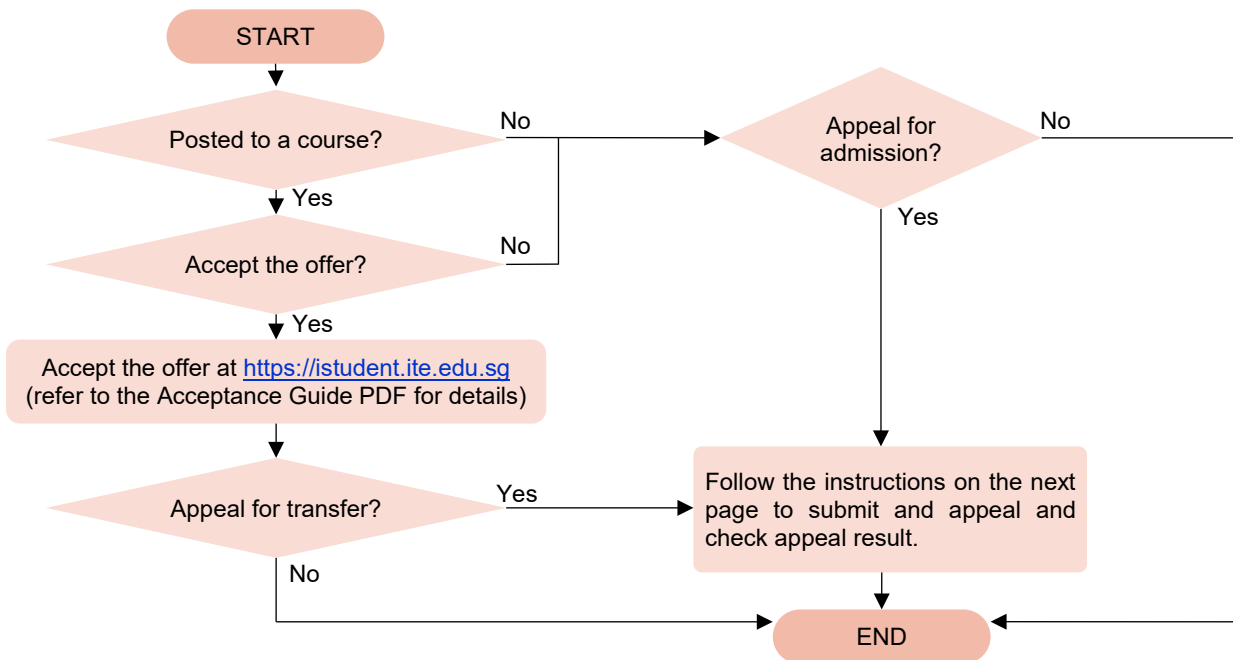
Final JAE ITE Appeal

📅 Application Period:
- 1st sub-phase: **Fri 21 Feb 2025 (9am) to Thu 10 Apr 2025**
- 2nd sub-phase: **Mon 14 Apr 2025 to Fri 25 Apr 2025**

If you are appealing to <u>transfer</u> from your ITE course offer under 2025 Combined Polytechnic-ITE JAE Appeal, to another ITE course or College:

➥ You should accept the Combined Polytechnic-ITE JAE Appeal course offer first at https://istudent.ite.edu.sg during the offer acceptance period, before submitting an appeal for change of course/College through ITE website at https://for.edu.sg/jae-ite-appeal. If you accept the Combined Polytechnic-ITE JAE Appeal offer, your place in the original course will be retained if your Final JAE ITE appeal is unsuccessful.

The appeal procedures are shown in the flowchart below:

```
                    START
                      |
                      v
            Posted to a course? ---No---+
                      |                  |
                     Yes                 |
                      v                  |
              Accept the offer? ---No---+
                      |                  |
                     Yes                 v
                      |            Appeal for ---No---+
   Accept the offer at                admission?      |
   https://istudent.ite.edu.sg          |            |
   (refer to the Acceptance            Yes           |
   Guide PDF for details)               |            |
                      |                  v            |
                      v          Follow the           |
            Appeal for transfer? ---Yes--> instructions on the next
                      |          page to submit and appeal and
                     No          check appeal result.
                      |                  |            |
                      +------------------v------------+
                                       END
```

Submitting Your Appeal Application

You may submit an appeal for admission or change of course/College through ITE website at https://for.edu.sg/jae-ite-appeal during the application period indicated above. Refer to the step-by-step instructions on submitting your appeal application at Page 4.

> 📧 If you encounter difficulties submitting your appeal, please call or email to any of the Customer & Visitor Centre of ITE Colleges for assistance within the appeal period.

Appeal Result

You can check your appeal result by logging in at https://istudent.ite.edu.sg between **Thu 20 Mar 2025** and **Wed 30 Apr 2025**.

Guide to Submitting Final JAE ITE Appeal for Full-Time 2-Year *Higher Nitec* Courses

- **1st sub-phase: Fri 21 Feb 2025 (9am) to Thu 10 Apr 2025**
- **2nd sub-phase: Mon 14 Apr 2025 to Fri 25 Apr 2025**

Please follow the instructions given carefully. Screenshots for Steps 1 to 6 are provided from the next page.

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are <u>not</u> recommended.
- Go to https://www.ite.edu.sg and click on **'Apply for ITE Courses'**.
- Click on '**For GCE 'O' Applicants (JAE)**' under '**Full-Time 2-Year *Higher Nitec* Courses (Apr 2025 Intake)**'.
- Click **'Apply Now'** to link you to the appeal website.

Step 1	• Enter your NRIC / FIN and Date of Birth. • Click '**I WANT TO SUBMIT AN APPLICATION**'. (or you may also apply using Singpass)
Step 2	• Read instructions on the screen. • You must pass the colour vision test if you wish to apply for Applied Food Science; Architectural Technology; Chemical Process Technology; Communication Design; Electrical Engineering; Electronics Engineering; Facilities Management & Engineering; Film & Video Production; Interior & Product Design; Landscape Management & Design; Mechatronics Engineering; Rapid Transit Engineering; Robotics & Smart Systems; Security System Integration; Technical Theatre & Production; Vertical Transportation; and Visual Merchandising courses. To find out if you are free from colour appreciation deficiency, go to https://colormax.org/color-blind-test to do a self-check. • Otherwise, click **'NEXT'** to proceed.
Step 3a	• Check through the particulars displayed on the screen. You may make changes to your NS status (if required). • Click **'NEXT'** to continue.
Step 3b	• Update your address, home & mobile phone numbers and email address. Your email address will be used to provide you with details of your appeal and your Enrolment Letter (if successful). • Click **'NEXT'** to continue.
Step 3c	• Click **'NEXT'** to continue.
Step 3d	• Enter your GCE 'O' Level subject codes and grades. • Click **'NEXT'** to continue.
Step 4	• Enter your choice. • After that, click **'SUBMIT'**.
Step 5	• Click **'YES – SUBMIT'** to confirm and submit your appeal.
Step 6	• You will see on the screen a verification slip with the choice you have made, and your web ID and password. • Click **'PRINT'** at the bottom of the page to **<u>print a copy of the verification slip for your reference</u>**. You will need your web ID and password to view the result of your appeal.

Please note the following:
- *You are advised to keep your web ID and password confidential.*
- *You are allowed to make changes to your appeal only once over the Internet. Please follow the instructions in the verification slip for making changes to your appeal over the Internet. For subsequent changes to appeal, you have to call or email to any of the Customer & Visitor Centre of ITE Colleges for assistance within the appeal period.*

Screenshots for Steps 1 to 6 of Final JAE ITE Appeal Application

Step 1: Enter your NRIC/FIN and Date of Birth. Click '**I WANT TO SUBMIT AN APPLICATION**'. You may also apply using Singpass.

Student

Admissions Application Form - FULL-TIME(JAE)   Admit Term: 2025 April

The application for *Higher Nitec* courses (2025 April) is open from 21/02/2025 to 10/04/2025. You can only apply for a course that you are eligible for based on your Singapore-Cambridge GCE 'O' Level Examination results.

You are requested to declare all information truthfully. Any false declaration will render you liable to appropriate action, including withdrawal from the course offered.

Admission is based on merit and choice of course.

Note : ITE Early Admissions Exercise (EAE) applicants with confirmed EAE course offers are not allowed to participate in this intake exercise or transfer to another course or College.

If you encounter difficulties with your application over the Internet, please call or email to any of the Customer & Visitor Centre of the ITE Colleges or call the ITE Customer Service Hotline on Tel 1800 2222 111 for assistance.

You can apply using your **NRIC/FIN** and **Date of Birth** or using **Singpass**.

To apply using **NRIC/FIN** and **Date of Birth**, fill in the details below and then click on "**I WANT TO SUBMIT AN APPLICATION**".

*NRIC/FIN   [   ]

*Date of Birth   [   ] 📅 (in DD/MM/YYYY format, example: 31/12/2000)

[I WANT TO SUBMIT AN APPLICATION]

Or

To apply using Singpass, click on   [Log in with singpass]

Step 2: Read instructions on screen. Click '**NEXT**' to proceed.

Student

Admissions Application Form - FULL-TIME(JAE)   Admit Term: 2025 April

Important Notes

Applicants for the following courses must ensure that they do not have colour appreciation deficiency:

1. Applied Food Science
2. Architectural Technology
3. Chemical Process Technology
4. Communication Design
5. Electrical Engineering
6. Electronics Engineering
7. Facilities Management & Engineering
8. Film & Video Production
9. Interior & Product Design
10. Landscape Management & Design
11. Mechatronics Engineering
12. Rapid Transit Engineering
13. Robotics & Smart Systems
14. Security System Integration
15. Technical Theatre & Production
16. Vertical Transportation
17. Visual Merchandising

Test for colour appreciation deficiency is available HERE.

[NEXT]

Step 3a: Check through the personal particulars displayed on the screen. You may make changes to your NS status (if required). Click '**NEXT**' to continue.

Step 3b: Update your address, home & mobile phone numbers and email address. Your email address will be used to provide you with details of your appeal, and your Enrolment Letter (if successful). Click '**NEXT**' to continue.

Step 3c: Click '**NEXT**' to continue.

Student

Admissions Application Form - FULL-TIME(JAE)   Admit Term: 2025 April

Last School / Course Details   1 — 2 — 3 — 4 — 5

▼ Entry Qualification

Entry Qualification	GCE O Level ⌄
Stream	NORMAL ACADEMIC ⌄

▼ Last School Details

MOE School - Completed GCE Education   MOE3053 🔍 SPRINGFIELD SECONDARY SCHOOL
(for private candidates, please indicate your last MOE secondary school)

Graduation Year   2024
(Please indicate the year of graduation from your last MOE secondary school.
If you did not attend a MOE secondary school, please indicate the year which
you obtained your qualification.)

[PREVIOUS]   [NEXT]

Step 3d: Enter your GCE 'O' Level subject codes and grades. Click '**NEXT**' to continue.

Student

Admissions Application Form - FULL-TIME(JAE)   Admit Term: 2025 April

Exam Qualifications   1 — 2 — 3 — 4 — 5

Note:

1. **This application form is for applicants who sat for** <u>Singapore-Cambridge GCE</u> **only. Applicants with foreign qualifications (e.g. IGCSE, SPM) should exit and apply at the Customer & Visitor Centre @ Ang Mo Kio.**

2. If you wish to combine GCE examination results from another year of sitting, you can approach any of the ITE Customer & Visitor Centres for assistance.

3. You may self-declare your GCE results by following steps 4) and 5) below. <u>You need to declare your results and CCA grade truthfully and accurately based on your result slips and CCA certificate.</u> If you are offered a course, you are required to bring your original GCE result slips and CCA certificate for verification when you report to your College for registration. <u>If you do not bring the documents for verification by the date stipulated in your Enrolment Letter or if you are found to falsely / incorrectly declare any part of your exam results or CCA grade, the offer of training place to you will be withdrawn and you will need to submit a new application.</u> If you are not sure of how to self-declare your results and CCA grade, you are advised to contact or email to any of the ITE Colleges.

4. Key in the appropriate grade in the grade box:

   - For GCE 'O' Levels, key in grade 1-9, grade 9 is for failed/absent subjects
   - For GCE N(A), key in grade 1-6, grade '6' is for failed/absent subjects
   - For GCE N(T), key in grade A,B,C,D and E, grade 'E' is for failed/absent subjects
   - For CCA grade, key in 'E' if you obtained Excellent grade, 'G' if you obtained Good grade, 'F' if you obtained Fair grade or 1-9 if you have obtained numeric grade

5. It is compulsory to enter your CCA grade. Key in '9' if you do not have a CCA grade.

	Subject		Grade	
1	CCA 🔍	Co-Curricular Activities	G	🔍
2	O11 🔍	English As A First Language	7	🔍
3	O41 🔍	Mathematics (B/C/D)	7	🔍
4	O51 🔍	Science (Physics, Biology)	8	🔍
5	O22 🔍	Chinese	6	🔍
6	O36 🔍	Design & Technology	5	🔍
7	🔍			🔍
8	🔍			🔍
9	🔍			🔍
10	🔍			🔍
11	🔍			🔍
12	🔍			🔍

[PREVIOUS]   [NEXT]

Step 4: Enter your choice. After that, click '**SUBMIT**'.

Step 5: Click '**YES – SUBMIT**' to confirm and submit your appeal.

Step 6: You will see on the screen a verification slip, showing the choice you have made and your web ID and password. Click '**PRINT**' at the bottom of the page to print a copy of the verification slip for your reference. You will need your web ID and password to view the result of your appeal.

Student

Admissions Application Form - FULL-TIME(JAE)   Admit Term: 2025 April

Verification Slip   submitted on :

PERSONAL DETAILS

Thank you for applying to ITE. Your submission for *Higher Nitec* course(s) (2025 April) has been received. You should print a copy of the verification slip for reference by clicking on Print Button at the bottom of the page. After printing the verification slip, click on Sign Out at the top right corner to end this application.

Complete Name

NRIC/FIN

Country	Singapore		
Blk/House No	55	**Street Name**	ANG MO KIO DRIVE
Unit No #	05-555	**Postal**	555555
Home Phone	61234567	**NS Status**	Not Called Yet
Mobile	91234567	**Email Address**	55@yahoo.com

COURSES APPLIED

Choice Order	Course	College
01	HNitec IT Systems & Networks	ITE College East

USER ID AND PASSWORD

Please use this User ID and Password to check the outcome of your application.

User ID:
Password:

* Your User ID and Password will also be sent to your email address.
**Warning: Do not reveal your password to anybody to prevent unauthorised access and transaction over the web.

ADDITIONAL INFORMATION

Please verify the choice of the course and College that you have applied. If you wish to amend your application after this, only ONE amendment is allowed and you can do through the Internet between 21/02/2025 and 10/04/2025 by following the instructions below:
1) Go to the application page for Joint Admissions Exercise (2025 April)
2) Enter your NRIC/FIN & Date of Birth
3) Click on your verification slip to view it
4) Click on 'Amend Application Form' button below the verification slip
5) Enter the password issued to you or your existing password to proceed with amendments
Note: You can only make up to one amendment per application through the Internet. Subsequent changes to application must be done at any of the ITE Colleges between 21/02/2025 and 10/04/2025.

Your application results will be released at https://istudent.ite.edu.sg and you may check your application results at this website by 14/04/2025. If you are offered a course, you will be notified of the registration details separately. Please contact the ITE College of your choice if you have any queries.

IMPORTANT NOTES

Applicants for the following courses must ensure that they do not have colour appreciation deficiency:

1. Applied Food Science
2. Architectural Technology
3. Chemical Process Technology
4. Communication Design
5. Electrical Engineering
6. Electronics Engineering
7. Facilities Management & Engineering
8. Film & Video Production
9. Interior & Product Design
10. Landscape Management & Design
11. Mechatronics Engineering
12. Rapid Transit Engineering
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14. Security System Integration
15. Technical Theatre & Production
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PRINT