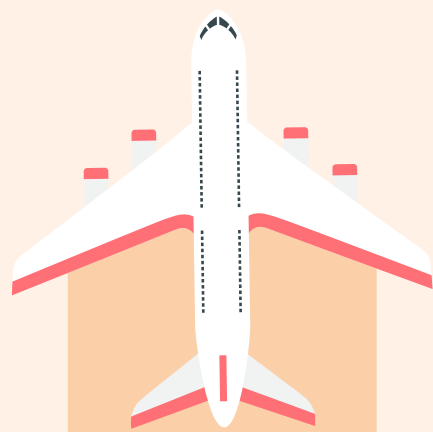


# SINGAPORE-VIETNAM ITX PROGRAMME

## APPLICATION PROCESS



### INBOUND (VIETNAM TO SINGAPORE)



#### 1. Pre-requisites for Application

Company to offer work contracts to identified prospective hires.



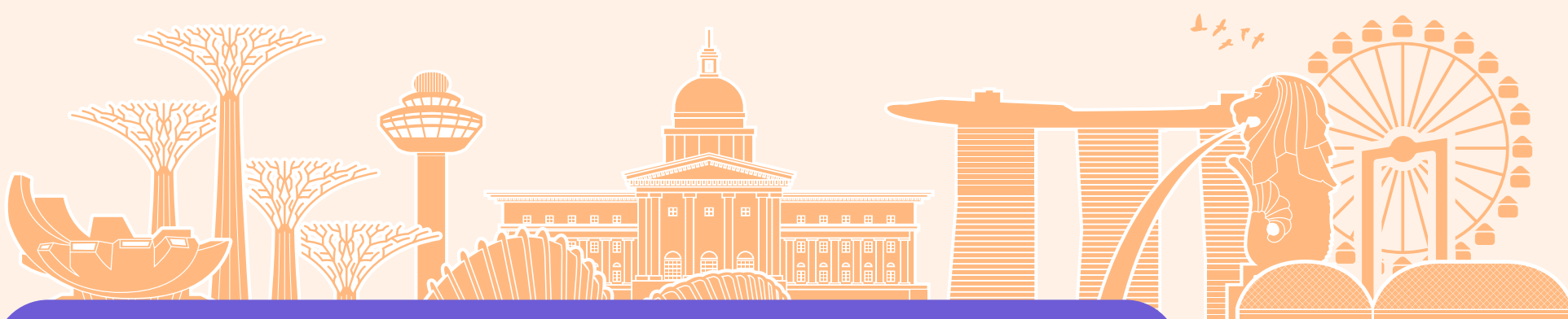
#### 2. Training Employment Pass (TEP) Application

Hiring Company to apply online for ITX Training Employment Pass (TEP) from Singapore's Ministry of Manpower. This can be done by logging into the EP-eService and selecting the "Training Employment Pass" option under the "For this pass" option in the QuickMenu.



#### 3. Commencement of Work in Singapore

Approved applicants can commence work in Singapore with the ITX TEP.



### OUTBOUND (SINGAPORE TO VIETNAM)



#### 1. Pre-requisites for Application

Company to offer work contracts to identified prospective hires. The applicant should complete the necessary health checks in Singapore.



#### 2. Work Permit Application

Hiring Company to apply for the work permit through Vietnam's Public Administrative Service Center.



#### 3. Signing of Work Contract

After the Work Permit is issued, the Hiring Company and applicant employee must sign a work contract before the applicant commences work.



#### 4. Commencement of Work in Vietnam

Approved applicants can commence work in Vietnam after the work permit has been issued, and the work contract has been signed.

