

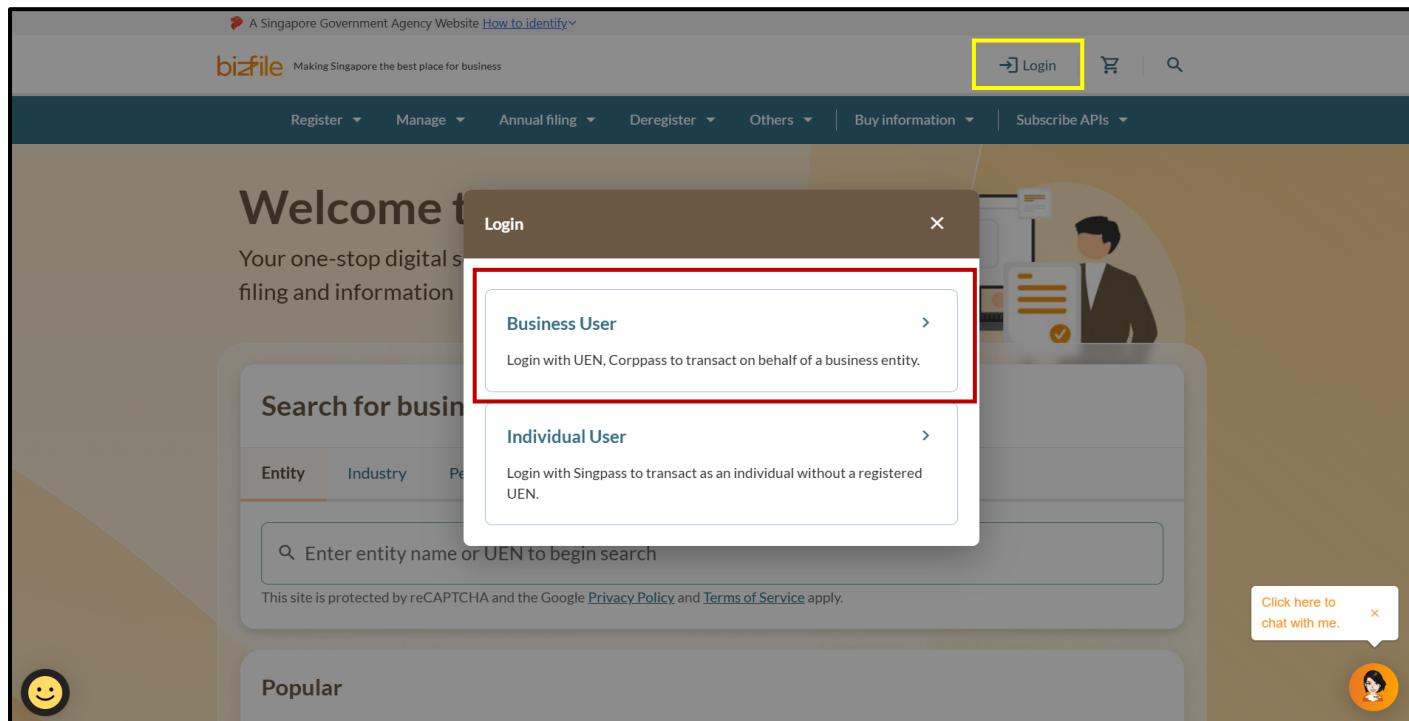
## Navigating the new Bizfile: File annual declarations

The “File annual returns” eService allows you to submit annual filings for local companies, limited liability partnerships and foreign companies. Upon logging in to Bizfile, and navigating to the “File annual returns” eService, Bizfile will automatically display the appropriate annual filing webform based on your entity type.

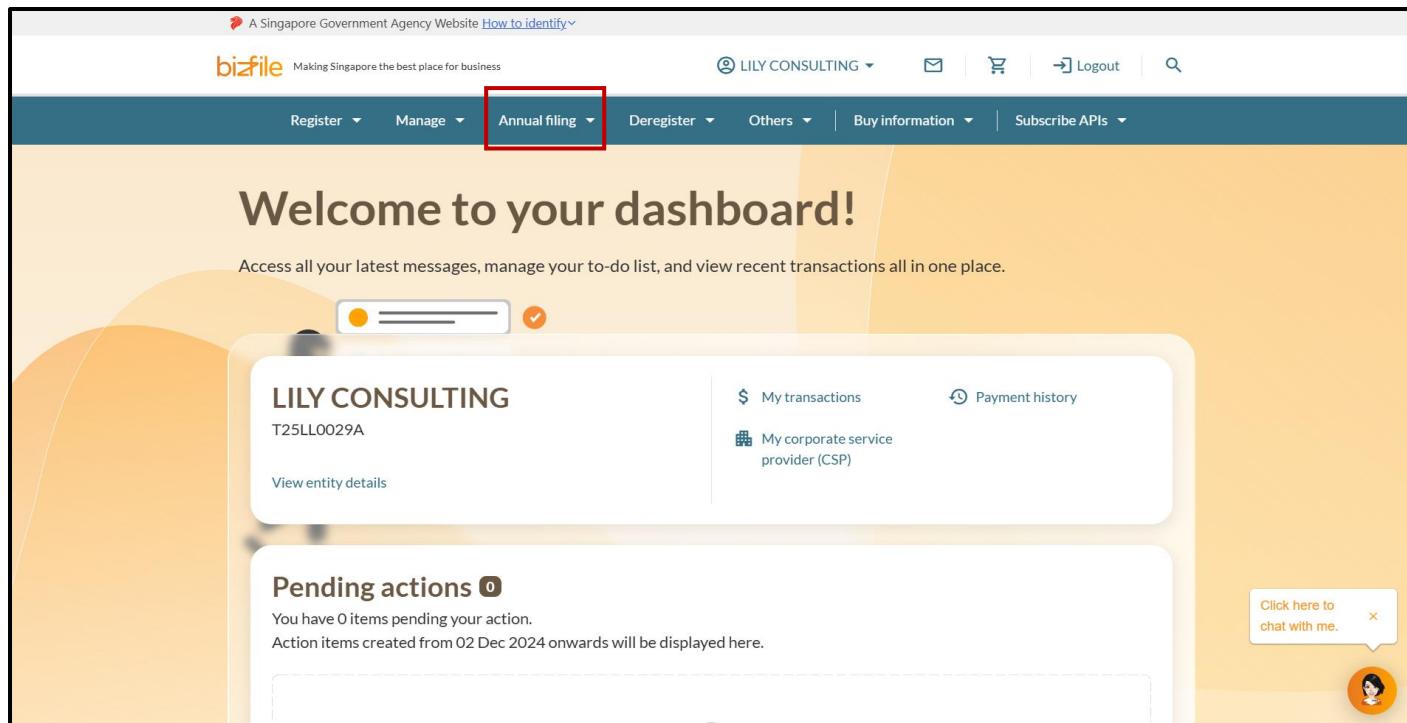
The annual declaration can be filed up to 3 months before its due date. It can be filed by either the LLP’s manager or its appointed Corporate Service Provider.

### Step-by-step Instructions to file annual returns for limited liability partnership

#### Step 1: Log in to Bizfile using Corppass (Business user) credentials.

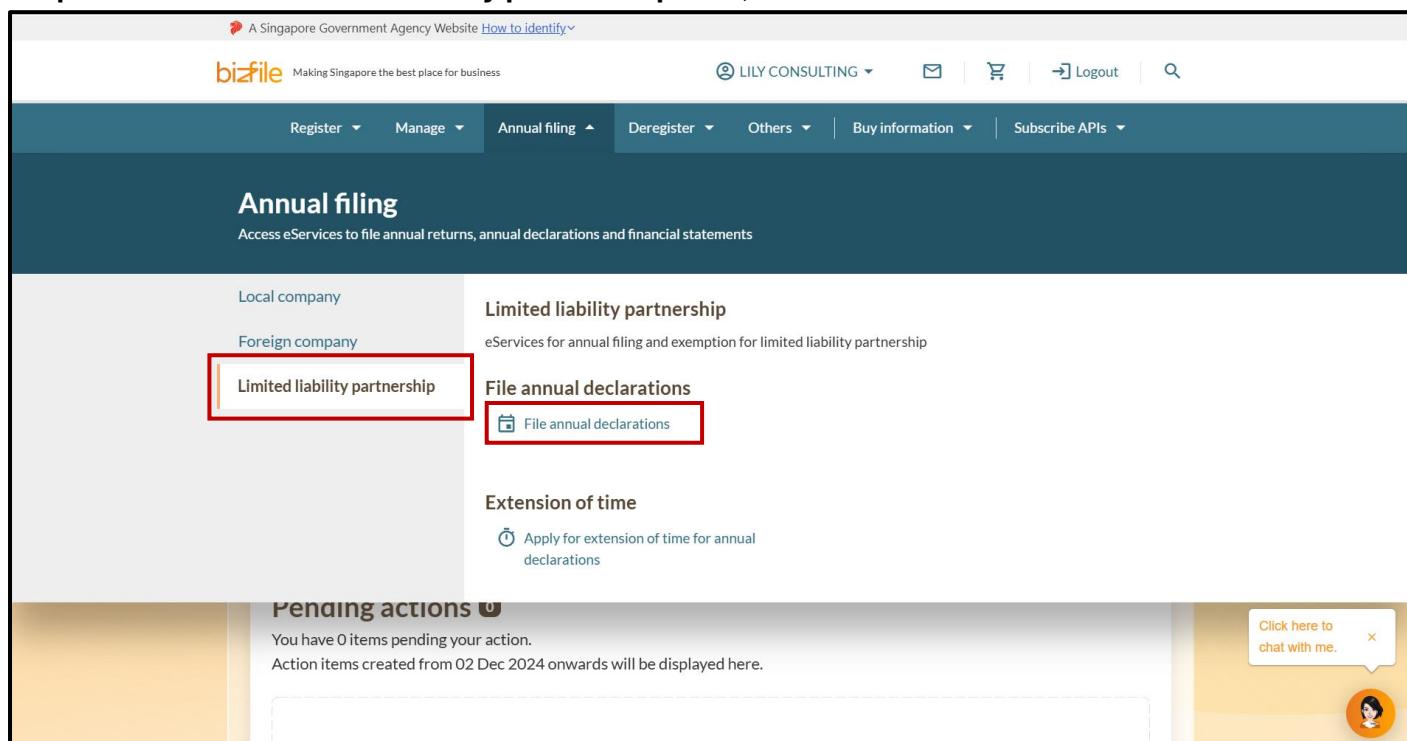


**Step 2:** Once logged in, navigate to the “Annual filing” tab on the mega menu.



A screenshot of the bizfile dashboard. At the top, there is a navigation bar with links for Register, Manage, Annual filing (which is highlighted with a red box), Deregister, Others, Buy information, and Subscribe APIs. Below the navigation bar, a large yellow header says "Welcome to your dashboard!". Underneath the header, there is a section for "LILY CONSULTING" with a T25LL0029A number and a "View entity details" link. To the right of this, there are links for "My transactions", "Payment history", and "My corporate service provider (CSP)". Below this, there is a "Pending actions" section with a status of "0 items pending your action" and a note that "Action items created from 02 Dec 2024 onwards will be displayed here". On the right side of the dashboard, there is a "Click here to chat with me." button and a small profile picture.

**Step 3:** Under the “Limited liability partnership” tab, select “File annual declarations”.



A screenshot of the "Annual filing" page. The top navigation bar is identical to the previous screenshot. The main content area has a dark blue header with the text "Annual filing" and "Access eServices to file annual returns, annual declarations and financial statements". Below this, there are three tabs: "Local company", "Foreign company", and "Limited liability partnership" (which is highlighted with a red box). Under the "Limited liability partnership" tab, there is a sub-section titled "File annual declarations" with a "File annual declarations" button (also highlighted with a red box). Further down, there is an "Extension of time" section with a "Apply for extension of time for annual declarations" link. At the bottom of the page, there is a "Pending actions" section with a status of "0 items pending your action" and a note that "Action items created from 02 Dec 2024 onwards will be displayed here". The right side of the page includes a "Click here to chat with me." button and a small profile picture.

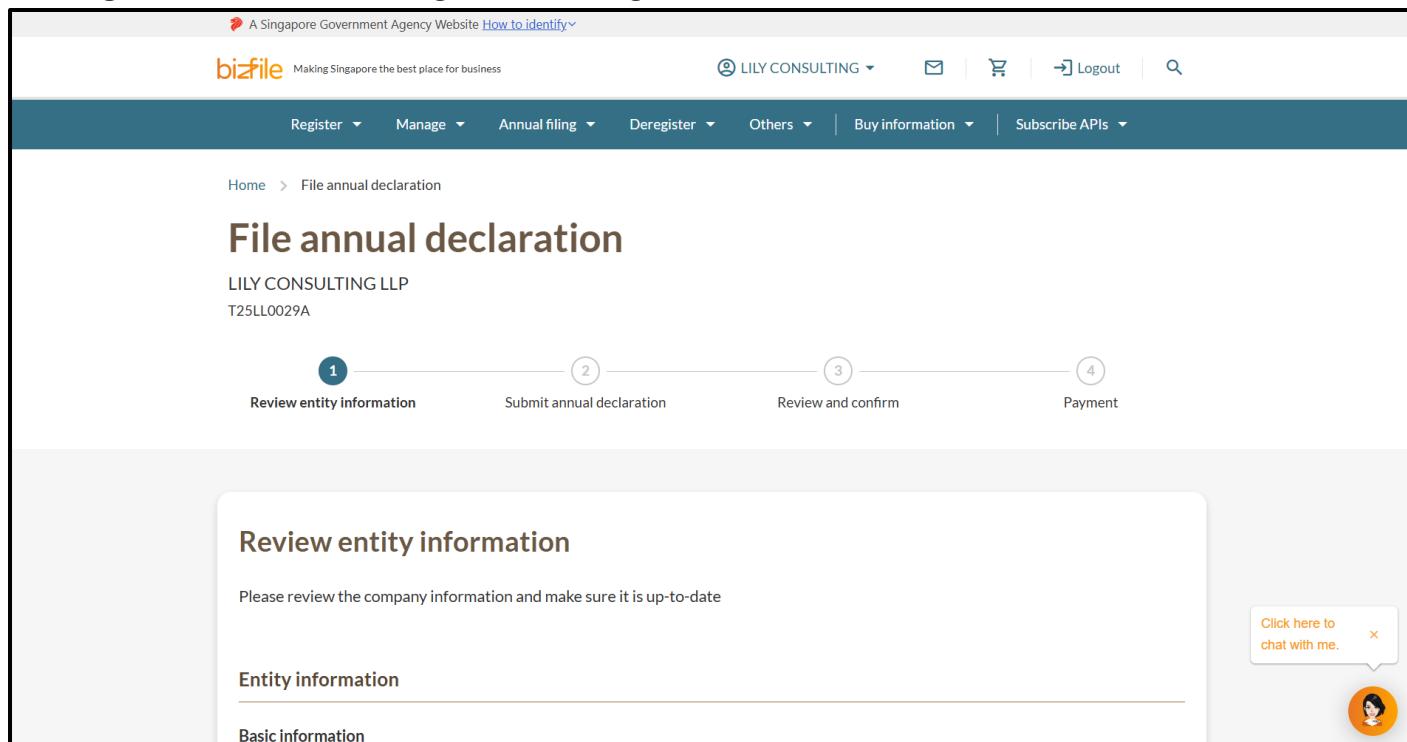
**Step 4: Click “Start” on the introduction page to begin filing the annual declaration.**

The screenshot shows the bizfile website with a teal header bar. The header includes links for 'Register', 'Manage', 'Annual filing', 'Deregister', 'Others', 'Buy information', and 'Subscribe APIs'. On the right, there are icons for a user profile, a shopping cart, and a search bar. The main content area shows the 'File annual declaration' page for 'LILY CONSULTING LLP' (T25LL0029A). A large orange header bar contains the title 'File annual declaration'. Below it, a section titled 'Introduction' explains the service: 'This eService allows you to file annual declaration for a limited liability partnership (LLP). The annual declaration is an electronic form submitted to ACRA to declare the financial status of the LLP, whether it is solvent or insolvent.' To the right is a 'Chat with me' button with a female icon. Below the introduction, there are details: 'Time to complete: 10 minutes - 20 minutes', 'Approval time: Immediate', and 'Fee: \$30.00'.

The screenshot shows the 'Before you start' page for the annual declaration. It includes the same service details as the previous page. A 'Before you start' section contains a step 1: 'Review LLP information'. It asks to ensure information is accurate and up-to-date, listing items like entity profile, SSIC, registered office address, and position holders. A 'Useful reminders' box lists: 'Review all information in the annual declaration to ensure they are accurate and current.' and 'The annual declaration cannot be filed more than 3 months before the next due date. Please file no later than 15 months after the submission of the last declaration to avoid incurring late lodgement penalty.' To the right is a 'Chat with me' button with a female icon. A large blue 'Start →' button is highlighted with a red box. A small upward arrow icon is also visible.

**Step 5:** Verify the entity information is correct and up to date.

If you need to update any entity details, use the "**Update entity information**" eService under the "**Manage**" tab before continuing with this filing.



A Singapore Government Agency Website [How to identify](#)

**bizfile** Making Singapore the best place for business

LILY CONSULTING Logout

Register Manage Annual filing Deregister Others Buy information Subscribe APIs

Home > File annual declaration

## File annual declaration

LILY CONSULTING LLP  
T25LL0029A

1 Review entity information 2 Submit annual declaration 3 Review and confirm 4 Payment

**Review entity information**

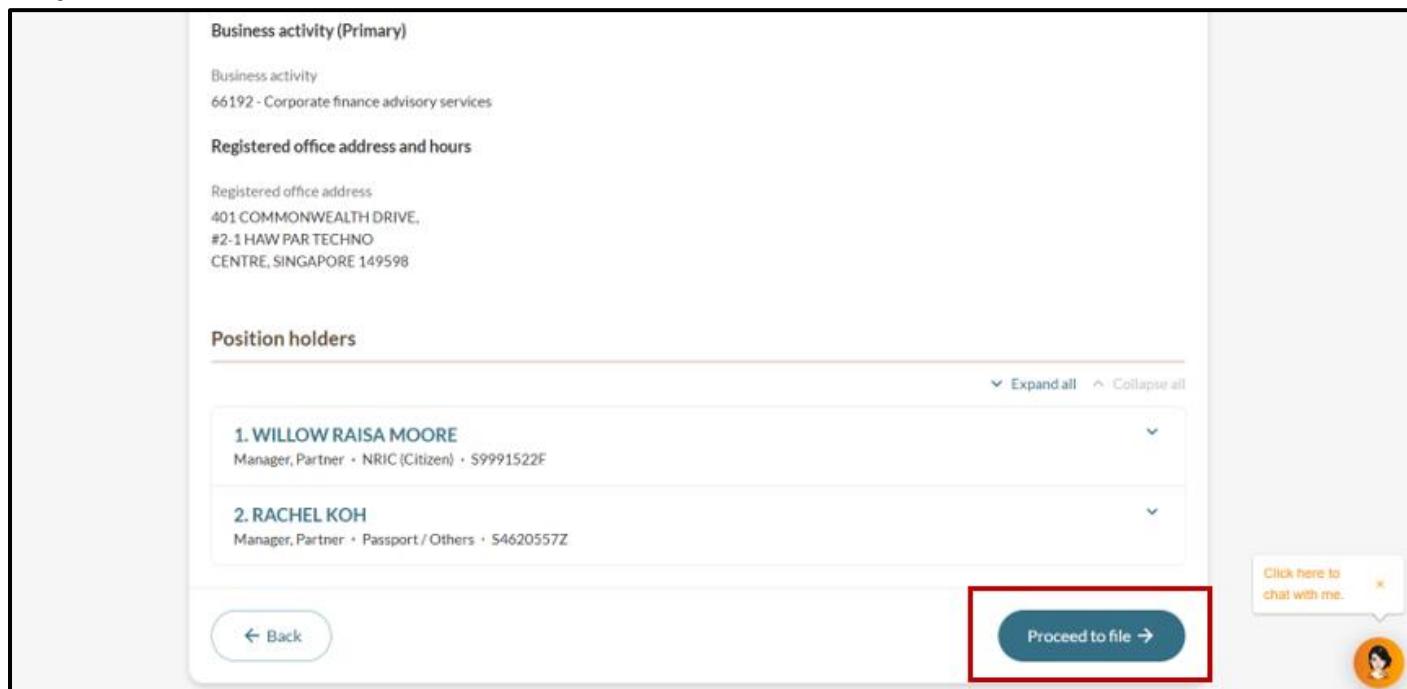
Please review the company information and make sure it is up-to-date

Entity information

Basic information

Click here to chat with me.

**Step 6:** Review the information and click “**Proceed to file**”.



Business activity (Primary)

Business activity  
66192 - Corporate finance advisory services

Registered office address and hours

Registered office address  
401 COMMONWEALTH DRIVE,  
#2-1 HAW PAR TECHNO  
CENTRE, SINGAPORE 149598

Position holders

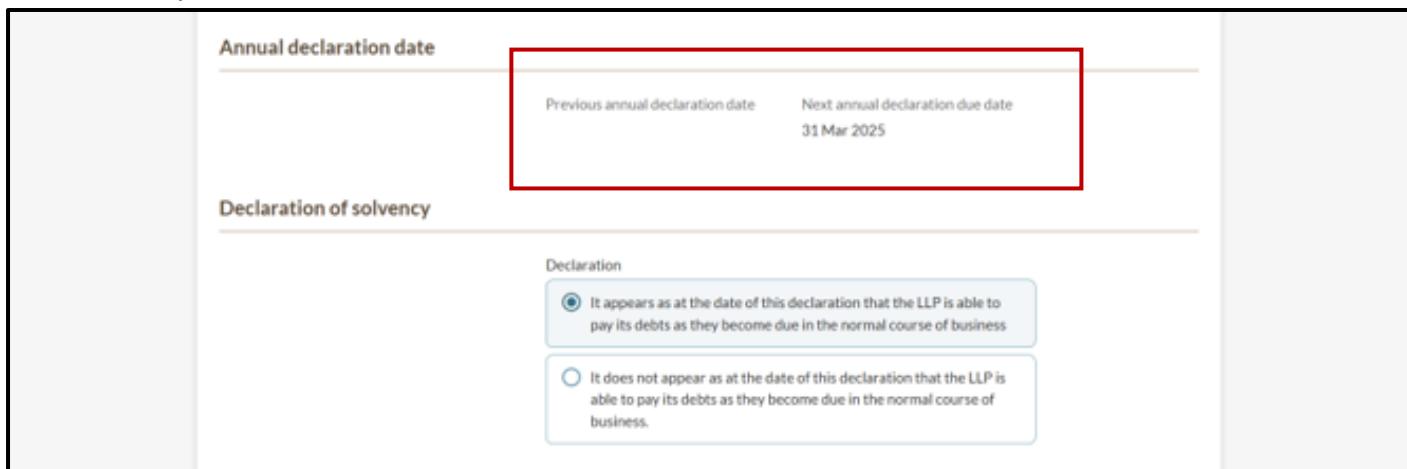
1. WILLOW RAISA MOORE  
Manager, Partner • NRIC (Citizen) • S9991522F

2. RACHEL KOH  
Manager, Partner • Passport / Others • S4620557Z

Back Proceed to file →

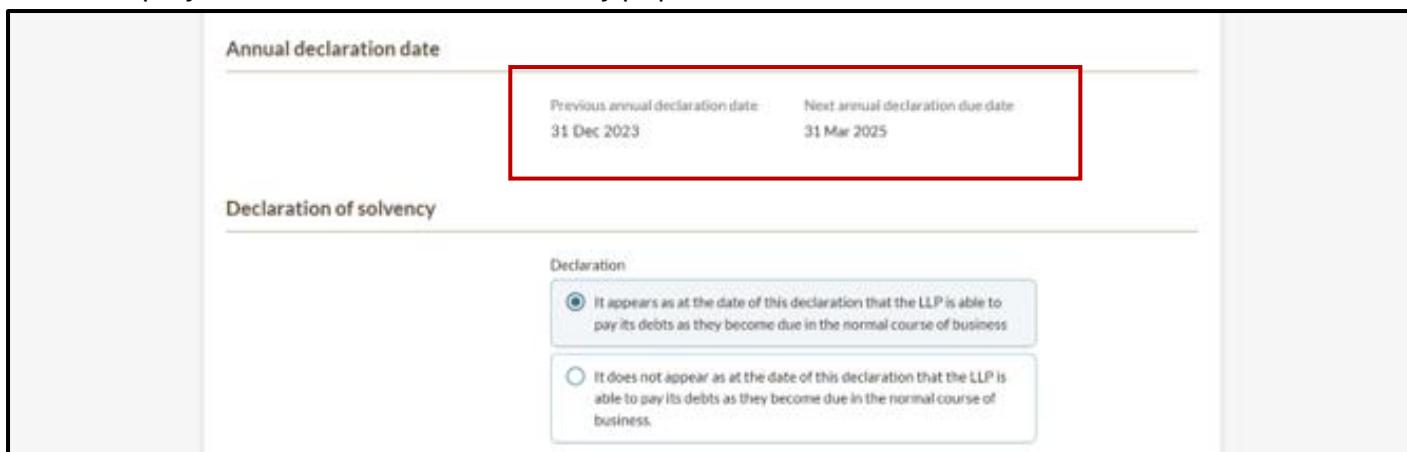
Click here to chat with me.

**Step 7:** The LLP's annual declaration date will be displayed. For newly registered LLPs submitting their first annual declaration, the system will display only the annual declaration due date, which falls 15 months after the LLP's registration date. The previous annual declaration field will remain empty as there are no prior submissions.



Annual declaration date	
Previous annual declaration date	Next annual declaration due date 31 Mar 2025

For existing LLPs, both the date of the previous annual declaration submission and the next due date will be displayed. All dates are automatically populated.



Annual declaration date	
Previous annual declaration date 31 Dec 2023	Next annual declaration due date 31 Mar 2025

**Step 8: Select the “Declaration of solvency” option to indicate whether the LLP is able or unable to pay its debts.**

Annual declaration date

Previous annual declaration date  
31 Dec 2023

Next annual declaration due date  
31 Mar 2025

Declaration of solvency

Declaration

It appears as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business

It does not appear as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business.

Register of controllers

Register of controllers is a register containing particulars of individuals or corporate entities who are controller of the company.

Is the entity exempted from the requirements to keep a register of controllers?

Yes

No

Reason for entity's exemption from the requirements to keep a register of controllers

Select reason

Click here to chat with me. 

**Step 9: If the LLP is unable to pay its debt, select the relevant option.**

Declaration of solvency

Declaration

It appears as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business

It does not appear as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business.

Register of controllers

Register of controllers is a register containing particulars of individuals or corporate entities who are controller of the company.

Is the entity exempted from the requirements to keep a register of controllers?

Yes

No

Reason for entity's exemption from the requirements to keep a register of controllers

Select reason

 Back

Save draft

Review and confirm 

Click here to chat with me. 

**Step 10:** If the entity is exempt from the requirements to keep a register of controllers, specify the reasons for exemption.

It does not appear as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business.

**Register of controllers**

Register of controllers is a register containing particulars of individuals or corporate entities who are controller of the company.

Is the entity exempted from the requirements to keep a register of controllers?

Yes  No

Reason for entity's exemption from the requirements to keep a register of controllers

Select reason

(a) Entity is a LLP that is a Singapore financial institution

(b) Entity is a LLP which all partners are companies or foreign companies exempted from the requirement to maintain the register of registrable controllers

[← Back](#) [Save draft](#) [Review and confirm →](#)

Click here to chat with me. 



**Step 11:** If the entity is required to maintain a register of controllers, select the location where the register is kept.

It appears as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business.

It does not appear as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business.

**Register of controllers**

Register of controllers is a register containing particulars of individuals or corporate entities who are controller of the company.

Is the entity exempted from the requirements to keep a register of controllers?

Yes  No

Location where the register of controller is kept

Registered office of the LLP

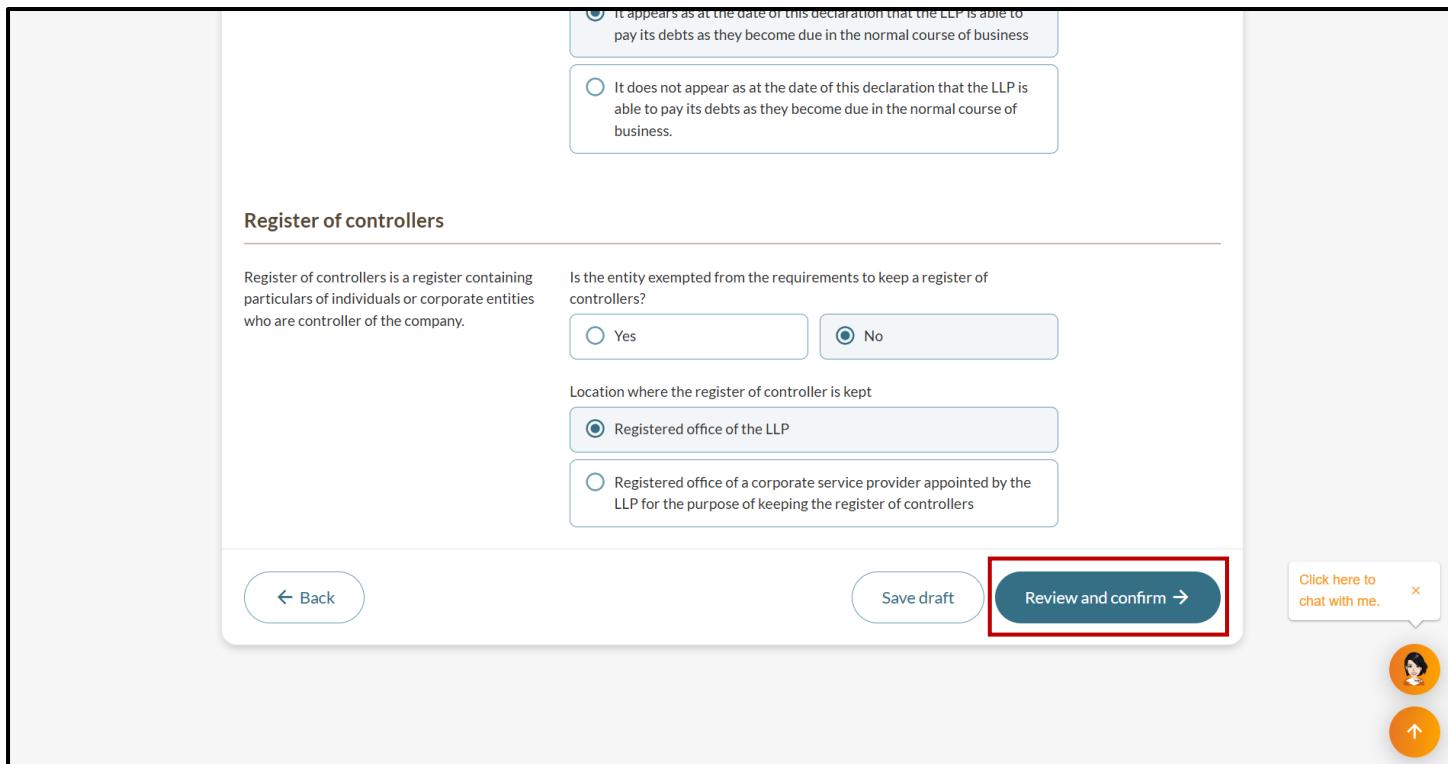
Registered office of a corporate service provider appointed by the LLP for the purpose of keeping the register of controllers

[← Back](#) [Save draft](#) [Review and confirm →](#)

Click here to chat with me. 



## Step 12: Click “Review and confirm” to proceed.



It appears as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business

It does not appear as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business.

### Register of controllers

Register of controllers is a register containing particulars of individuals or corporate entities who are controller of the company.

Is the entity exempted from the requirements to keep a register of controllers?

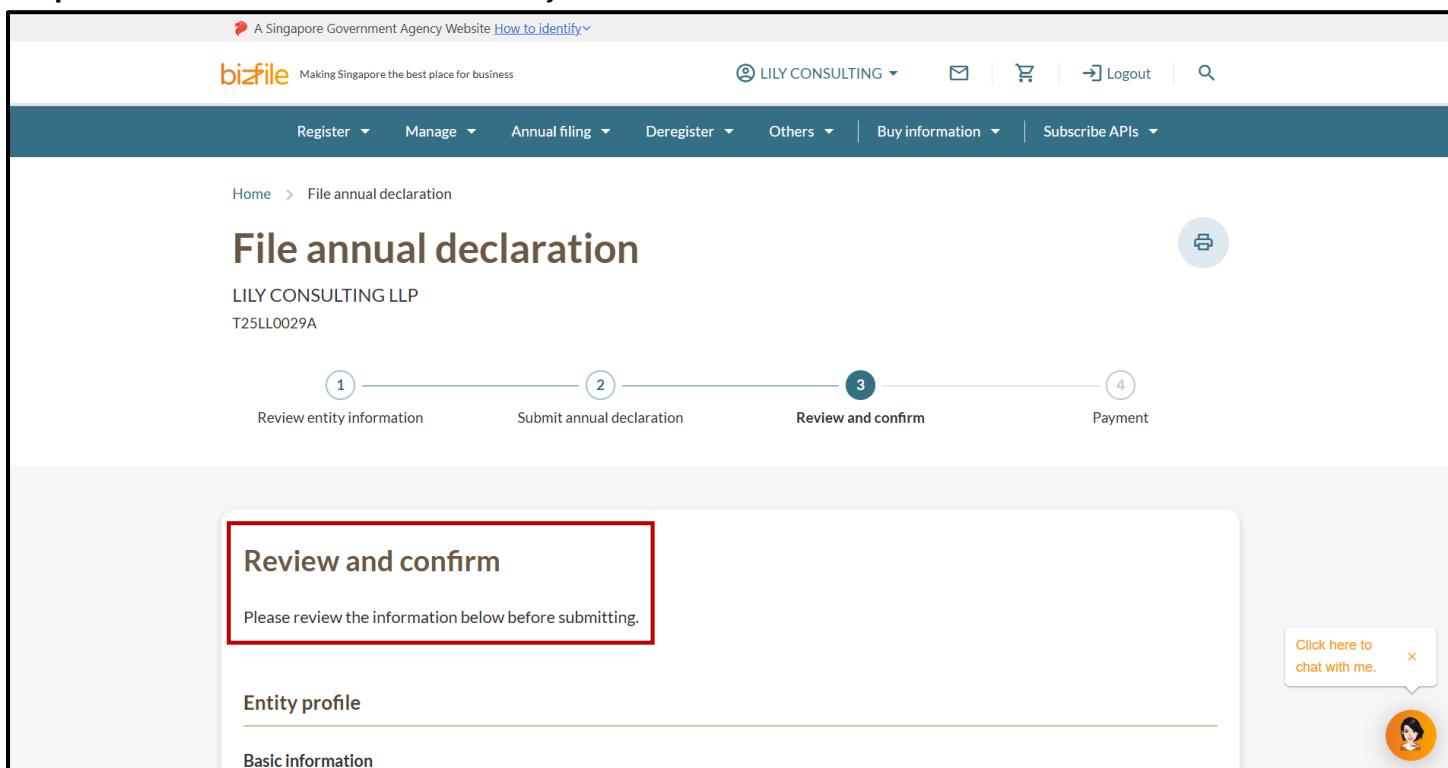
Yes  No

Location where the register of controller is kept

Registered office of the LLP  Registered office of a corporate service provider appointed by the LLP for the purpose of keeping the register of controllers

[← Back](#) [Save draft](#) [Review and confirm →](#) Click here to chat with me.

## Step 13: Review all information carefully before submission.



A Singapore Government Agency Website [How to identify](#)

**bizfile** Making Singapore the best place for business LILY CONSULTING [Logout](#) [Search](#)

Register [Manage](#) [Annual filing](#) [Deregister](#) [Others](#) [Buy information](#) [Subscribe APIs](#)

Home > File annual declaration Print

## File annual declaration

LILY CONSULTING LLP  
T25LL0029A

1 Review entity information 2 Submit annual declaration 3 Review and confirm 4 Payment

### Review and confirm

Please review the information below before submitting.

**Entity profile**

**Basic information**

Click here to chat with me.

**Step 14:** Tick the checkbox to complete the declaration and click “**Next**” to proceed.

048616

**Annual declaration**

Declaration  
It appears as at the date of this declaration that the LLP is able to pay its debts as they become due in the normal course of business

**Register of controllers**

Is the entity exempted from the requirements to keep a register of controllers?  No  
Where the register of controllers is kept? Registered office of the LLP

I, WILLOW RAISA MOORE, declare that:

1 The above information submitted is true and correct to the best of my knowledge and I am authorised to file this application/transaction.  
2 I am aware that I may be liable to prosecution if I submit any false or misleading information in this application/transaction.

[← Back](#) [Next →](#)

Click here to chat with me. 

**Step 15:** You will be directed to the payment summary page. Select the payment method and click “**Make payment**” to complete the transaction.

1 Review entity information 2 Submit annual declaration 3 Review and confirm 4 Payment

**Select payment method**

Complete your payment before 7:42PM to avoid timeouts.  
You will receive an acknowledge message and a receipt upon successful payment.

Select type  
 Saved card(s)  Other methods

Select saved payment method  
 \*\*\*\* 3220  
03/29 · Visa  
Default

[+ Add card](#)

**Payment summary**

ARN250303000065  
1 x File annual declarations \$30.00

Total (includes GST) \$30.00

[Make payment](#)

[← Back](#)

Click here to chat with me. 



**Step 16:** Once your payment is successfully processed, you will receive an acknowledgement message and receipt.

## File annual declaration

LILY CONSULTING LLP  
T25LL0029A

1 Review entity information    2 Submit annual declaration    3 Review and confirm    4 Payment

**Payment successful**

Upon successful payment, you will receive a confirmation email with instructions to review your purchase.

[Download receipt](#) [Go to My Transaction](#)

..... Payment details .....

Receipt number ARN Paid via EP reference number

Click here to chat with me.

**Step 17:** A notification will be sent to your Bizfile inbox with a link to download your free Business Profile.

## Inbox

← All messages

**Annual Declaration successfully submitted**

10 Jun 2025 · 10:48 AM

Dear Sir/Madam,

- Entity UEN: T25LL00029A
- Entity name: LILY CONSULTING
- Transaction name: File Annual Returns/ Declarations and Financial Statements
- Transaction number: T250015490

You have successfully filed annual returns for LILY CONSULTING on 10 Jun 2025.

A free Business Profile for this entity is available for download via this [link](#). Please ensure you have switched to the correct entity profile before you access the free product download page. Should you need assistance, our step-by-step [guide](#) is available for reference.

Download link will expire in 30 days.

Accounting and Corporate Regulatory Authority (ACRA)

Click here to chat with me.

Updated as of 11 Jun 2025