

NOTIFICATION OF APPOINTMENT / AUTHORIZATION OF PERSON CARRYING OUT ENERGY AUDIT

[Section 22FF of the Building Control Act (Cap.29)] (the “Act”)

<p>Commissioner of Building Control Building & Construction Authority 5 Maxwell Road #02-00 Tower Block, MND Complex Singapore 069110 Website: http://www.bca.gov.sg/</p>	<p>INSTRUCTIONS:</p> <p>(1) This notification shall be used for electronic and manual submissions of the application made to the Commissioner of Building Control.</p> <p>(2) For electronic submissions, the Mechanical Engineer / Energy Auditor shall scan and attach a copy of this notification to the application. He shall keep this notification as a proof of his appointment / authorization by the Applicant / Owner. <input type="checkbox"/> / * Tick / Delete accordingly.</p> <p>(3) Please fill this form in BLACK INK, for clarity during scanning.</p>
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SECTION A - PARTICULARS OF APPLICATION

Notice Reference Number :
(from BCA notice letter)

Building Name :

Building Address :

SECTION B - Declaration of Appointment by Owner (To be completed by the owner / management corporation)

As required under the Building Control Act, *I / we hereby appoint the following person(s) :
 *Mr/Ms [* PEB Reg. No. / Energy Auditor Reg. No.]
 under Section 22FF of the Act to carry out the periodic audit of the energy efficiency of the building cooling system under Sections 22FF, 22FG and 22FH of the said Act.

* I / We also hereby authorize the above person to submit, on *my / our behalf, any submission, application, notification or document related to the said works / building bearing the above-stated Notice Reference Number that is required from the owner under the Building Control Act and the Building Control (Environmental Sustainability Measures for Existing Buildings) Regulations 2013 without *my / our digital signature, whenever *my / our endorsement is required. This authorization shall continue to be in force until *I / we revoke it in writing and you have received notice of such revocation.

Address of owner / management corporation	Name & Signature of owner / management corporation (In the case of a Company include the designation of the authorized Signatory)
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Tel No.:	NRIC /Passport No. :	Date:
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SECTION C - Confirmation of Appointment by person carrying out energy audit		
<p>I, *Mr/Ms _____, hereby :</p> <p><input type="checkbox"/> confirm that I have been appointed by the above * owner / management corporation to (1) carry out the periodic audit of energy efficiency of building cooling system and submit the report of the energy audit under Section 22FF of the said Act and (2) for the purposes provided in Section B above.</p>		
Particulars of person carrying out energy audit under Sections 22FF, 22FG and 22FH of the said Act:		
<p>Name & Address of Professional Firm</p> 	<p>Name & Signature of Mechanical Engineer / Energy Auditor</p> 	
Date:	Tel No.:	Date: