



Instruction to Access CleanPod



- 1) **Press the number lock to [REDACTED] to unlock the lock.**
 - In the shed, there are two heavy duty carts, two plastic containers with 50 metal tongs each
 - 50 pails as replacement for trash bags (or prepare own trash bags if necessary)
 - 30 small plastic tongs for young children
 - 3 digital handheld weighing scales (please remove battery after every use)
- 2) **Collect the necessary tools and place them on the heavy-duty cart. You may bring the cart to the meeting point for distribution**
- 3) **Upon completion of activities , clean the tongs and pails. Please ensure no collection of water on the tongs and pails to prevention mosquitoes breeding**
- 4) **Return all items to the CleanPod , arrange neatly and TIDY THE CLEANPOD for next users,**
- 5) **lock it and turn the number to '0000'.**