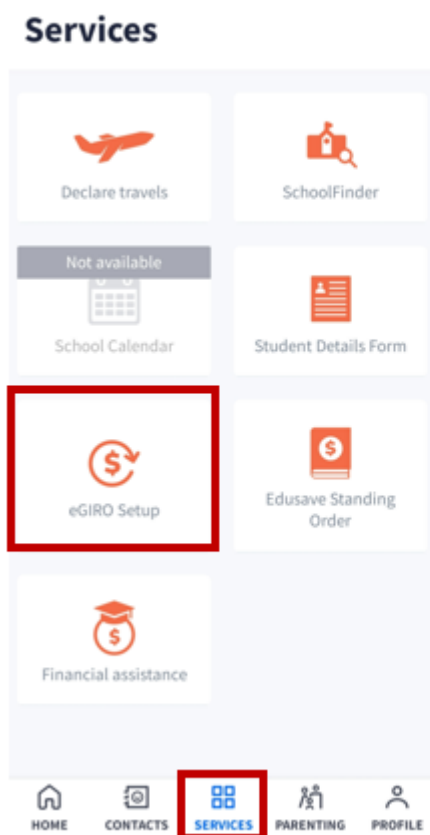


## **INFORMATION SHEET: GIRO STANDING ORDER** **(for Non-Singapore Citizen Students)**

1. We strongly encourage all parents to sign up the MOE GIRO scheme, which offers several benefits:
  - Hassle-free payments for school fees, school charges and enrichment programmes
  - Convenient way for payments of national examination fees
  - Elimination of manual payments or the need for your child to carry excess cash to schools
  - Facilitation of disbursements (e.g., school awards) or refunds (cancellation of programmes or excess payments)
  - Reduction of administrative workload for teachers and school staff
2. You can sign up for GIRO standing order via the Services tab in the Parents Gateway app.

Where to find the GIRO Setup icon under the Services tab in Parents Gateway app



3. The eGIRO service is currently available to account holders from:
  - Bank of China (BOC)
  - Citibank Singapore Limited
  - DBS Bank Limited (DBS/POSB)
  - Industrial and Commercial Bank of China Limited (ICBC)<sup>1</sup>
  - MariBank
  - Maybank (MAY)
  - Oversea-Chinese Banking Corp (OCBC)
  - Standard Chartered Bank (SCB)
  - The Hongkong and Shanghai Banking Corporation Limited (HSBC)
  - United Overseas Bank Limited (UOB)
4. Account holders using joint bank accounts with 2 signatories, corporate accounts, OCBC joint accounts or bank accounts from banks not listed in paragraph 3 (except Trust Bank) may sign up using hardcopy GIRO application form. Trust Bank operates exclusively through online banking and do not maintain customer signature records. All other hardcopy GIRO application forms will be rejected.
5. If you have submitted your GIRO application earlier, we kindly request that you do not submit another GIRO application.
6. Thank you for your participation.

<sup>1</sup> ICBC customers must use their 11-digit account number for GIRO setup